



## GOA CARBON LIMITED



Registered Office: Dempo House,  
Campal, Panaji-Goa 403001

CIN: L23109GA1967PLC000076, Website: [www.goacarbon.com](http://www.goacarbon.com),  
Email: [investorrelations@goacarbon.com](mailto:investorrelations@goacarbon.com) Tel.: (0832) 2441300,  
Fax: (0832) 2427192

### **NOTICE OF 48<sup>th</sup> ANNUAL GENERAL MEETING. REMOTE E-VOTING INFORMATION AND BOOK CLOSURE**

Notice is hereby given that:

1. the 48<sup>th</sup> Annual General Meeting (AGM) of the Company will be held at the Registered Office of the Company at Dempo House, Campal, Panaji-Goa 403001 on Wednesday, 6<sup>th</sup> July, 2016 at 10.30 a.m. to transact the business as set out in the Notice of the AGM;
2. electronic copies of the Notice of the AGM and the Annual Report for the year 2015-16 have been sent to all the members whose email IDs are registered with the Company or the Depository Participant(s) unless the members have registered their request for a hard copy of the same. Physical copies of the Notice of the AGM and Annual Report for the year 2015-16 have been sent to all other members at their registered address in the permitted mode. The dispatch of the Notice of the AGM and Annual Report for the year 2015-16 has been completed on 11<sup>th</sup> June, 2016. The Notice of the AGM and the Annual Report for the year 2015-16 is also available on the Company's website [www.goacarbon.com](http://www.goacarbon.com);
3. members holding shares either in physical form or in dematerialized form, as on the cut-off date of 30<sup>th</sup> June, 2016, may cast their vote electronically on the business as set out in the Notice of the AGM through electronic voting system of the National Securities Depository Limited (NSDL) from a place other than the venue of the AGM (remote e-voting). All the members are informed that:
  - i. the business as set out in the Notice of the AGM may be transacted through voting by electronic means;
  - ii. the remote e-voting period commences on Sunday, 3<sup>rd</sup> July, 2016 at 9.00 a.m. (IST) and ends on Tuesday, 5<sup>th</sup> July, 2016 at 5.00 p.m. (IST);
  - iii. the cut-off date for determining the eligibility to vote by electronic means or at the AGM is 30<sup>th</sup> June, 2016;
  - iv. Any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the Notice of the AGM and is holding shares as of the cut-off date i.e. 30<sup>th</sup> June, 2016, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or [investorrelations@goacarbon.com](mailto:investorrelations@goacarbon.com);
  - v. members may note that: a) the remote e-voting module shall be disabled by NSDL after the aforesaid date and time for voting and once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently; b) the facility for voting through polling paper shall be made available at the AGM; c) the members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again; and d) a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through polling paper;
  - vi. the Notice of the AGM is available on the Company's website [www.goacarbon.com](http://www.goacarbon.com) and also on NSDL's website [www.evoting.nsdl.com](http://www.evoting.nsdl.com); and
  - vii. In case of any queries, members may refer to the Frequently Asked Questions (FAQs) for members and remote e-voting user manual for members available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or contact NSDL at the toll free no.: 1800-222-990 or may contact Mr. P. S. Mantri, Company Secretary, e-mail: [investorrelations@goacarbon.com](mailto:investorrelations@goacarbon.com); Phone: 0832-2441354; Address: Dempo House, Campal, Panaji-Goa 403001
4. the Register of Members and the Share Transfer books of the Company will remain closed from Friday, 1<sup>st</sup> July, 2016 to Wednesday, 6<sup>th</sup> July, 2016 (both days inclusive) for the purpose of the AGM of the Company.

For Goa Carbon Limited

Sd/-

P. S. Mantri  
Company Secretary

Panaji, June 15, 2016